

## Agenda for 2<sup>nd</sup> Governing Body meeting

Tuesday 3<sup>rd</sup> May 2022, 4.00pm, Via Zoom

Item Title	Purpose	Sponsor	Time
<b>1. <u>Chairs Welcome:</u></b> <b>a.</b> Chairs opening welcome & notes <b>b.</b> Adoption of Standing Orders (incl. appointment of Deputy Chair & quorum) Code of Conduct for Governing Body members <b>c.</b> Delegated functions <b>d.</b> Letter from Minister - attendance of non members	For information  For approval  For approval  For approval	Chair    VPs Corporate Affairs	4.00 – 4.10    4.10 – 4.40
<b>2. <u>Approval of Minutes:</u></b> SETU minutes: 1 May 2022	For approval	VPs Corporate Affairs	4.40 – 4.50
<b>3. <u>Corporate Administration:</u></b> <b>a.</b> Authorisation of bank mandates <b>b.</b> Approve and sign charitable status trustee declarations <b>c.</b> Appoint a Secretary to the Governing Body	For approval For approval For approval	  VPs Corporate Affairs	  4.50 – 5.10
<b>4. <u>Academic Affairs:</u></b> Appointment of Academic Council	For approval	VPs Academic Affairs	5.10 – 5.20
<b>5. <u>Policy Approvals:</u></b> <b>a.</b> <b>Academic:</b> SETU Child Protection Policy <b>Governance:</b> SETU Risk Management policy <b>b.</b> <b>Other:</b> Health and Safety Statement / Equality Statement	For approval For approval For approval	VPs Academic Affairs  VPs Corporate Affairs	5.20 – 5.30  5.30 – 5.55
<b>6. AOB</b>			5.55 – 6.00