

## **Advanced Entry Application Form**

<b>APPENDIX B</b>		
DATE RECEIVED		

## ADVANCED ENTRY APPLICATION FORM

i <del>r</del>				
APPLICATION PROCEDURE:  This Application Form to be used by applicants who wish to apply for an add-on programme. It is also to be used by applicants who wish to transfer onto Year 2, 3 or 4 of a programme  First year applicants must apply through CAO CLOSING DATE FOR APPLICATIONS:  Completed application forms to be returned to: Admissions Office, SETU Carlow, Kilkenny Road, Carlow, R93  V960				
Admissions Tel. No.:	Fax No.:			
Email: admissions.cw@setu.ie	Website: www.setu.ie			
Personal Information				
FAMILY NAME:	FIRST NAME:			
	APPLICANT			
DATE OF BIRTH:	LEARNER NUMBER			
	GENDER:			
NATIONALITY:				
HOME ADDRESS:	NEXT OF KIN:			
	MOBILE NUMBER:			
	E- MAIL ADDRESS:			

PROGRAMME CHOICE							
PREFERENCE	PROGRAMME CODE	PROGRAMME TITLE	YEAR OF ENTRY (tick appropriate year)				
1.			Y2		Y3	Y4	
2.			Y2		Y3	Y4	
3.			Y2		Y3	Y4	
4.			Y2		Y3	Y4	
5.			Y2		Y3	Y4	

ACADEMIC RECORD			
INSTITUTE ATTENDED	PROGRAMME(S) TAKEN	DATES (From / To)	RESULTS IF KNOWN (indicate Summer / Autumn)

Copies of qualification transcripts to be attached to this application

If you have not yet obtained your exam results, then they need to be forwarded to the Admissions Office, SETU Carlow, Kilkenny Road, Carlow as soon as you receive them as failure to do so may delay the application process.

## **CERTIFICATION**

I CERTIFY THAT THE DETAILS GIVEN IN THIS APPLICATION AND THE TRANSCRIPTS ATTACHED ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I AGREE TO BE BOUND BY THE INSTITUTE REGULATIONS. I hereby authorise the Institute to contact the education bodies for each subject listed as part of the assessment process

SIGNED	 DATE	

SETU Carlow is committed to protecting the rights and privacy of individuals with respect to the processing of their personal data. A copy of the Institute's Privacy notice is available on the Institute's website

(<a href="https://www.itcarlow.ie/resources/data-protection.htm">https://www.itcarlow.ie/resources/data-protection.htm</a>). This website also contains further information relating to your rights regarding subject access requests, records retention and data protection in general. Any further queries in relation to the GDPR can be addressed to the Institute's Data Protection Oversight Group (e-mail: <a href="mailto:gdpr@itcarlow.ie">gdpr@itcarlow.ie</a>)

FOR OFFICE USE ONLY	
TRANSCRIPT ENCLOSED	PLACE OFFERED ON PROGRAMME
RESULTS	CW
AVERAGE MARK	YEAR
SIGNED	DATE
HEAD OF DEPARTMENT	
	DATE
HEAD OF FACULTY/CAMPUS	DATE
SIGNED	BATE
VICE PRESIDENT FOR ACADEMIC	AFFAIRS & REGISTRAR
FOR OFFICE USE ONLY - EXAMS / ADMISS	SIONS
APPLICANT INFORMED OF DECISION	
COPY SENT TO APPLICANT	
COPY TO FILES	