



SETU Deferral of 1st Year Undergraduate Fulltime Programmes

An applicant who is offered a first-year place in SETU may apply for a deferral before registering as a student for the academic year, due to unforeseen and exceptional medical, financial, or family reasons.

This document outlines how to apply to defer. Note that you must have received your offer either via the CAO or directly from the SETU International Office.

CAO APPLICANT OFFER - DEFERRAL

1. Do not accept the offer via the CAO
2. Submit the SETU Deferral Application Form at least two days before the reply date detailed on the CAO offer notice. Ensure to include your:
 - a. Name as it appears on the CAO Offer Notice
 - b. CAO Application Number
 - c. CAO SE Course Code and title of the course you were offered, and now wish to defer – if you receive a L8 and a L6/7 SETU offer you may only defer one of the SE courses offered
 - d. Reason(s) for the request to defer your first-year place
3. All communications regarding your deferral application will go directly to the email address you detailed on your CAO application
4. SETU will advise you of the outcome of the deferral application by email. If the deferral is not granted, you may choose to accept the offer for the current academic year

If the course you wish to defer is located on an SETU campus in Carlow or Wexford

Go to [SETU | Deferral](#) to access the SETU Deferral Application Form, including instructions on submission

If the course you wish to defer is located on an SETU campus in Waterford

Go to [SETU | Deferrals](#) to access the SETU Deferral Application Form, including instructions on submission

If you already accepted your offer via the CAO and now wish to apply to defer, you must

1. Cancel your acceptance with the CAO by sending an email to the CAO before 12.00 noon on the day for final acceptance of places.
2. Should your application to defer be approved, ignore any emails relating to StartSETU, which you may receive.

REGISTERED CAO FIRST YEAR STUDENT – REQUEST FOR A DEFERRAL BEFORE 31st OCTOBER

If you have already registered as a student in first year of SETU and wish to request a deferral before October 31st, you will be considered as a CAO deferral. Please follow the procedures as per the Deferral Section of the SETU website regarding requesting a deferral and read carefully the section below titled *Taking up Your CAO Deferred Place*.

TAKING UP YOUR CAO DEFERRED PLACE

If you were granted a deferral, you must follow the below steps in order to take up your deferred place for the following academic year:

1. Re-apply through www.cao.ie by the 1st May deadline
2. Put the deferred course as the only preference on your CAO application. You will breach the conditions of the deferred place if you add more than the single deferred course on your CAO application.
3. Indicate the deferral by ticking the deferred place indicator box on the application.

Deferred place offers issue in Round A (early July)

INTERNATIONAL OFFICE APPLICANT OFFER - DEFERRAL

If you received your offer of a first-year place in SETU from our International Office, please contact the International Office directly for details on how to defer [SETU Global | Contact Us](#)

NOTES

1. The granting of a deferral is not always guaranteed and is at the discretion of the University. SETU cannot guarantee that the course will be available in the University for the following academic year. A deferral applicant cannot accept another deferral or attend SETU for a Level 6, 7 or 8 programme or attend another College of Higher Education on a full-time basis during the period of deferral.
2. If you are already a registered student in first year of SETU and request a deferral after October 31st, you will be considered outside of the CAO deferral process. Please refer to the relevant section of [SETU | Deferrals](#)