

Policy Committee

Annual Report to Governing Body

2025 / 2026

16th June 2026

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1. Introduction

The Policy Committee is a committee of the Governing Body established to support the Governing Body in fulfilling its responsibilities for governance in relation to University policies.

The Governing Body recognises the important role that policies play in articulating the University's official position on all aspects of its activities. It is therefore committed to a transparent, inclusive, and collaborative approach to the development, approval, and periodic review of University policies.

Agendas, Minutes and Terms of Reference of the Policy Committee can be found [here](#).

2. Membership

As per Terms of Reference, the members of the Policy Committee are:

- Mr Kevin Lewis Chairperson
- Dr Greg Doyle Governing Body staff member

The Governing Body has agreed that the President, while not a member of the Policy Committee, shall be in attendance at committee meetings.

The Vice President Governance /University Secretary will be the Secretary to the Policy Committee. A member of the administrative staff acts as recording secretary to the Committee.

3. Meetings

From July 2025 to June 2026, the Policy Committee met on **6** occasions.

Meetings - 1/7/2025 – 30/6/2026		
Number of Meetings	Attendance	Dates
Mr Kevin Lewis	6/6	10/7/25, 10/9/25, 13/11/25,
Dr Greg Doyle	6/6	11/2/26, 6/5/26, 11/6/26.
Whilst not a member of the committee the President was in attendance for 5 of 6 meetings.		

4. Committee Activities

During the reporting period, the Policy Committee undertook a review of all policies listed below. As part of this process, the Committee may propose amendments and then agree to recommend for approval by the Governing Body.

Policies are approved for a period of three years and are also subject to review as soon as practicable following the introduction of new or updated legislation, or changes in national or sectoral policy.

Policy Name	Review Date	Outcome
Leave Management Policy	10/7/2025	Minor amendments & inclusions. Recommended for Governing Body approval.
Safety Statement	10/7/2025	Minor amendments. Recommended for Governing Body approval.
Visiting Academic Policy	10/9/2025	Minor amendments. Recommended for Governing Body approval.
Academic Unit Reviews Policy	10/9/2025	Minor amendments & inclusions. Recommended for Governing Body approval.
Professional Service Reviews Policy	10/9/2025	Minor amendments. Recommended for Governing Body approval.
Intellectual Property Policy	10/9/2025	Recommended to extend the Policy review date pending national updates.
Master of Pharmacy Code of Conduct for Student Pharmacists	13/11/2025	Minor amendments. Recommended for Governing Body approval.
Fitness to Practice Policy and Procedure (Department of Pharmacy)	13/11/2025	Minor amendments. Recommended for Governing Body approval.
Master of Pharmacy Open Disclosure Policy	13/11/2025	Recommended for Governing Body approval.
Gender Identity and Expression Policy	13/11/2025	Recommended for Governing Body approval.
Fitness/Preparedness to Practise Policy	11/2/2026	Minor amendments & inclusions. Recommended for Governing Body approval.
Student Academic Integrity Policy	11/2/2026	Minor amendments. Recommended for Governing Body approval.
Supporting Employees with Caring Responsibilities Policy	11/2/2026	Minor amendments. Recommended for Governing Body approval.
Energy Policy	11/2/2026	Recommended for Governing Body approval.
Veterinary Code of Conduct Policy	11/2/2026	Minor amendments. Recommended for Governing Body approval.
Animal for Research & Teaching Policy	11/2/2026	Minor amendments. Recommended for Governing Body approval.
Probation Policy	6/5/2026	Minor amendments. Recommended for Governing Body approval.
Voluntary Campus Transfer Policy	6/5/2026	Recommended for Governing Body approval.
Sexual Misconduct: Student Policy & Procedure	6/5/2026	Minor amendments. Recommended for Governing Body approval.
Equality, Diversity & Inclusion Policy	6/5/2026	Recommended for Governing Body approval.
Equality Statement	6/5/2026	Recommended for Governing Body approval.
Dignity & Respect Student Policy	11/6/2026	Policy renewal - Minor amendments noted. Recommended for Governing Body approval.

Student Complaints Policy	11/6/2026	Policy renewal - Minor amendments noted. Recommended for Governing Body approval.
Programme Development & Validation Policy	11/6/2026	Recommended for Governing Body approval.
Student Athlete Support Policy	11/6/2026	Policy renewal - Minor amendments noted. Recommended for Governing Body approval.
CCTV Policy	11/6/2026	Subject to minor clarification, recommended for Governing Body approval.
Foreign Currency Policy	11/6/2026	Subject to minor clarification, recommended for Governing Body approval.
Recruitment & Selection Policy	11/6/2026	Policy updated regarding composition of Selection Panels. Minor amendments. Recommended for Governing Body approval.

5. Other Activities

During the reporting period, SETU commissioned the Institute of Public Administration (IPA) to conduct an independent evaluation of the effectiveness of the Governing Body and its committees. The review assessed performance and governance practices and reported on its findings and recommendations.

Feedback from members of the Governing Body was analysed alongside the review findings to inform a consolidated set of observations and recommendations. This feedback indicated that the majority of Governing Body members were satisfied with both the performance of the Policy Committee and the quality of its reporting.

The review also identified a programme of recommendations and specific areas of focus for the Policy Committee over the next 12 months, which are intended to guide the Committee's work plan during that period.

The Chairperson welcomed the external Effectiveness Review of the Governing Body and its Committees and noted the positive outcome of the review. Further consultation with the Governance Unit on the development of an implementation plan for the recommendations is forthcoming.

6. Conclusion

Finally, the committee wishes to extend its gratitude to those who have provided support during the year.

On behalf of the Policy Committee:

Mr Kevin Lewis

Chairperson

16th June 2026