

**Form Ref. SAF 3**

## Student Assisted Fund Compulsory Trip Abroad

Name			
Student No	C00		
Programme	CW_	Year:	
Weekly Income			
Nature of income			
Date of trip			
Estimated cost	Flights	€	
	Accommodation	€	
	Transport	€	
	Food	€	
	Admissions Fees	€	
	Other	€	
	<b>Total</b>	<b>€</b>	
Seeking assistance with:			
Lecturer			
Are you in receipt of a SUSI grant award for this year?			YES / NO
Have you applied to SUSI for funding towards your field trip? If awarded please state amount:			YES / NO €
Other information			

I declare that the above information is correct and give consent to SETU Carlow to retain my details for SAF purposes.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Decision	
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Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Student Services Personnel

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The Student Assistance Fund co-funded by the Irish Government and the European Social Fund under the under the European Social Fund Plus programme (ESF+ 2021-2027)

### Student awarded SUSI grant:

- Student is advised prior to the trip to keep **ALL** receipts relating to the trip
- Forms to claim refund of costs are available from SUSI <https://www.susi.ie/applications-in-progress-next-steps/compulsory-field-trips-susi/>
- If student is unable to meet the cost of the trip because of financial pressures the SAF Committee can consider giving assistance towards other expenses **prior to the trip**
- A letter from the University confirming that the trip is compulsory is required before any case can be considered.

### Student **NOT** awarded SUSI grant:

- Student is advised prior to the trip to keep **ALL** receipts relating to the trip
- The SAF Committee can consider assisting towards cost of trip under Compulsory Study Abroad category of Student Assistance Fund only if student cannot afford the trip themselves.
- A letter from the University confirming that the trip is compulsory is required before any case can be considered.