

Job Specification

SETU Carlow and Wexford

Company Details

Company Name

Henry Kehoe F.C.C.A., F.C.P.A.

Contact Person

Henry Kehoe

Phone Details

0599164559

Email Address

harkehoe@gmail.com

Location of Position

Carlow

Type of Company

Accounting practice

Position

Job Title

Trainee Accountant

Number of Positions

1

Vacancy Type

Current Vacancy

Duties of Position

A wide range of duties covering all aspects of private practice. These duties will include accounts preparation for sole traders, partnerships, companies, etc. Also will include VAT preparation and payroll submission.

The successful applicant will also gain experience in all aspects of Income tax, Corporation tax, CAT, CGT, VAT, Payroll, software packages etc.

The role will also involve administration duties. The candidate will be expected to interact with clients.

For start in June 2025.

Applicant Required

Target Discipline

Accounting or Accounting Technician

Level of Qualification

Degree or equivalent (open to candidates awaiting results)

Additional Information

A training contract will be offered to the successful candidate. The training contract will include course and exam fees paid by the firm together with paid study leave.

At the end of the initial contract the candidate will have attained a professional accountancy qualification (A.C.C.A., C.P.A./ A.C.A.) together with experience in all aspects of private practice.

Method of Application

Email CV together with cover letter to harkehoe@gmail.com

Closing Date

31/05/2025