

Minutes of Nominations Committee meeting

Date: Tuesday, January 9, 2024
Time: 3pm, Via Microsoft Teams

Chairperson: Mr Kevin Lewis

Attendees: Professor Veronica Campbell
Ms Ruth Beadle

Apologies: Professor Patrick Prendergast

In attendance under the Code of Governance:
Ms Elaine Sheridan, Vice President Governance/University Secretary

In attendance under Items 2-5:
Ms Susan Green, Corporate Risk, Compliance & Internal Audit Co-Ordinator

Secretariat: Ms Susan Green

Item Title	
1.	<p><u>Chair's Welcome:</u></p> <p>1.1 <u>Chair's opening notes</u> NOTED The Chair welcomed members to the meeting. Confirming the meeting was quorate, he commenced the business of the meeting.</p> <p>1.2 <u>Conflict of Interest</u> Conflict of interest was considered and deemed no conflict existed at this time for members present.</p> <p>1.3 <u>Approval of minutes: 13th October 2023</u> AGREED To approve the minutes of 13th October 2023 and upload to the website.</p> <p>1.4 <u>Matters arising</u> NOTED There were no matters arising.</p>
2.	<p><u>Committee matters:</u></p> <p>Ms Green gave a presentation on the Membership of the Governing Body, the presentation addressed the actions required to ensure compliance with the Technological Universities Act 2018 as amended by the Higher Education Authority Act 2022.</p>

	<p><u>Process for re-appointment of the Ministerial Nominees</u></p> <p>NOTED The Nominations Committee note the process for the re-appointment of Ministerial nominees to the Governing Body and recommend to Governing Body that the Minister is advised that his three nominees are happy to be reappointed and that they have the knowledge, skills and experience to perform their role effectively. The three nominees are:</p> <ul style="list-style-type: none"> • Professor Patrick Prendergast • Ms. Ruth Beadle • Mr. Jim Bergin
3.	<p><u>Competency Framework:</u></p> <p>NOTED The Nominations Committee approve the Competency Framework and recommend it to Governing Body for their approval.</p>
4.	<p><u>Regulations 2024:</u></p> <p>NOTED The Nominations Committee considered the South East Technological University (Selection, Election, Nomination and Appointment of Governing Body Members) Regulations 2024.</p> <p>A query was raised with regard to the fiduciary duty that all Governing Body members have to act in good faith and in the best interests of the University. Schedules 1 to 4 of the Regulations 2024 will be amended to capture this duty.</p> <p>AGREED The Nominations Committee agreed to approve the Regulations 2024 subject to the proposed amendment noted above and recommend to Governing Body for their approval.</p>
5.	<p><u>Process for other members on expiration of their terms of office:</u></p> <p>NOTED The Nominations Committee noted that Expressions of Interest will be sought from existing External Members in May 2024.</p> <p>NOTED The Nominations Committee noted that elections for Internal Members will take place in June 2024 with the process to be complete before the end of the Semester on 20 June 2024.</p> <p>NOTED The Nominations Committee noted that nominations for Student members will be sought from the SETU Students Union in May 2024.</p>
6.	<p><u>AOB:</u></p> <p>As there was no other business the Chairperson thanked those present and closed the meeting.</p>

Approved: 27 February 2024