

Minutes of Nominations Committee Meeting

Date: Tuesday, 28th March 2022
Time: 3.45pm, via Zoom
Chair: Professor Patrick Prendergast
Attendees: Professor Veronica Campbell

In attendance by invitation of the Governing Body:

Mr Cormac O’Toole, Vice President for Corporate Affairs
 Ms Elaine Sheridan, Vice President for Corporate Affairs & Finance

Apologies: Mr Kevin Lewis

Secretariat: Mary Clare Coogan

Item Title	
1.	<p><u>Chairs Welcome:</u></p> <p>a. <u>Chairs opening notes</u> NOTED The Chair welcomed members to the meeting. Confirming the meeting was quorate, he commenced the business of the meeting.</p> <p>b. <u>Approval of minutes</u> NOTED The minutes of meetings of 29th July, 19th October and 1st December 2022 were approved. AGREED Minutes to be uploaded to the website.</p> <p>c. <u>Matters arising</u> None.</p>
2.	<p><u>Committee matters</u></p> <p>a. <u>Report on Governing Body Staff Elections</u> NOTED The VP for Corporate Affairs & Finance advised that the committee need to approve the Report on Governing Body Staff Elections 2022 (Appendix 1) before being brought to the Governing Body. AGREED To approve the report and upload to the website with the minutes of this meeting.</p> <p>b. <u>Remaining Governing Body Position</u> NOTED A discussion took place in relation to the remaining vacant position on the Governing Body and it was noted that there was no immediate urgency to fill this.</p>

AGREED That the committee will continue to keep the remaining position under review and a shortlist of potential suitable candidates to be drawn up for the next meeting.

c. HEA Act 2022

NOTED The VP for Corporate Affairs & Finance referred to Section 91 of the HEA Act 2022 - *Transitional arrangements for membership and chairperson of governing body*, and stated that in order to ensure compliance with the Act, procedures will need to be put in place for the establishment of a new Governing Body when the two-year period of the current Governing Body expires in May 2024. She advised that preparations will commence on this work after the summer break.

Governing Body Staff Elections 2022

Final Report

March 2023

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1. Electoral Panels

Electoral panel A - Professional, Management and Support Staff

Electoral panel B - Academic staff member (Carlow / Wexford Campuses)

Electoral panel C - Academic staff member (Waterford Campuses)

Electoral panel D - Academic staff member SETU

Electoral panel E - All-staff member SETU

2. Timelines for Elections

Process	Dates	GB Appointment date
<u>Electoral panel A</u> Professional, Management and Support Staff	Friday, 23.09.2022	8.10.2022
<u>Electoral panel B</u> Academic staff member (Carlow / Wexford Campuses)	No election required as nominated candidates did not exceed the number of seats available (1)	8.10.2022
<u>Electoral panel C</u> Academic staff member (Waterford Campuses)	Friday, 23.09.2022	8.10.2022
<u>Electoral panel D</u> Academic staff member SETU	Thursday, 13.10.2022	8.11.2022
<u>Electoral panel E</u> All-staff member SETU	Friday, 28.10.2022	8.11.2022

3. Results and elected candidates

Panel A: Professional, Management and Support Staff

Number of staff eligible to vote	607
Total number of votes cast	348
Turnout	57.3%

The following candidate, having achieved the quota required for election, is deemed elected:

Sarah Clarke	Count 1
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Election for South East Technological University

Governing Body Staff Elections: Professional, Management and Support Staff

Date	23 September 2022
Number to be elected	1
Total valid poll	348,000 See note (1) below
Quota	174,001 See note (2) below

	Count 1	
Names of candidates	No. of votes	Value
Sarah Clarke	245	245,000
James O'Sullivan	103	103,000
Non-transferable value not effective		
Loss of value owing to disregard of fractions		
Totals	348	348,000

(1) Note re. Value of each ballot paper.

Each valid ballot paper shall be deemed to be of the value of one thousand.

(2) Note re Quota:

The quota is a threshold number of votes which, if reached, secures the election of a candidate. It is calculated by dividing the total value of valid ballot papers by the number of seats to be filled plus one and, ignoring any fractional remainder, adding one to the result.

Elected

Count 1: Sarah Clarke

Panel B: Academic staff member Carlow / Wexford Campuses

No election required. Candidate – Mr Claus Derenda

Panel C: Academic Staff, Waterford Campus

Number of staff eligible to vote	745
Total number of votes cast	376
Turnout	50.5%

The following candidate, having achieved the quota required for election, is deemed elected:

Kathleen Moore Walsh	Count 1
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Election for South East Technological University**Governing Body Staff Elections: Academic staff member Waterford Campus**

Date	23 September 2022
Number to be elected	1
Total valid poll	376,000 See note (1) below
Quota	188,001 See note (2) below

	Count 1	
Names of candidates	No. of votes	Value
Kathleen Moore Walsh	236	236,000
Kevin Doolin	81	81,000
Geraldine Canny	59	59,000
Non-transferable value not effective		
Loss of value owing to disregard of fractions		
Totals	376	376,000

(1) Note re. Value of each ballot paper.

Each valid ballot paper shall be deemed to be of the value of one thousand.

(2) Note re Quota:

The quota is a threshold number of votes which, if reached, secures the election of a candidate. It is calculated by dividing the total value of valid ballot papers by the number of seats to be filled plus one and, ignoring any fractional remainder, adding one to the result.

Elected

Count 1: Kathleen Moore Walsh

Panel D: Academic Staff SETU

Number of staff eligible to vote	1,202
Total number of votes cast	564
Turnout	46.9%

The following candidate, having achieved the quota required for election, is deemed elected:

Richard Lacey	Count 3
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Election for South East Technological University**Governing Body Staff Elections: Panel D (Academic staff member SETU)**

Date	13 October 2022
Number to be elected	1
Total valid poll	564,000 See note (1) below
Quota	282,001 See note (2) below

Names of candidates	Count 1		Count 2 Elimination of Culliton		Count 3 Elimination of Doolin	
	No. of votes	Value	Transfer	Result	Transfer	Result
David Culliton	36	36,000	-36,000			
Kevin Doolin	80	80,000	5,000	85,000	-85,000	
Richard Lacey	249	249,000	2,000	251,000	36,000	287,000
Caroline Murphy	199	199,000	22,000	221,000	23,000	244,000
Non-transferable value not effective			7,000	7,000	26,000	33,000
Loss of value owing to disregard of fractions				0		0
Totals	564	564,000		564,000		564,000

(1) Note re. Value of each ballot paper.

Each valid ballot paper shall be deemed to be of the value of one thousand.

(2) Note re Quota:

The quota is a threshold number of votes which, if reached, secures the election of a candidate. It is calculated by dividing the total value of valid ballot papers by the number of seats to be filled plus one and, ignoring any fractional remainder, adding one to the result.

Elected

Count 3: Richard Lacey

Panel E: All SETU staff

Number of staff eligible to vote	1,791
Total number of votes cast	833
Turnout	46.5%

The following candidate is deemed elected without reaching the quota:

Ray Ryan	Count 3
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Election for South East Technological University

Governing Body Staff Elections: Panel E (All SETU staff)

Date	28 October 2022
Number to be elected	1
Total valid poll	833,000 See note (1) below
Quota	416,501 See note (2) below

Names of candidates	Count 1		Count 2 Elimination of Kane		Count 3 Elimination of O'Sullivan	
	No. of votes	Value	Transfer	Result	Transfer	Result
David Kane	133	133,000	-133,000			
James O'Sullivan	154	154,000	52,000	206,000	-206,000	
Ray Ryan	274	274,000	29,000	303,000	67,000	370,000
Derek Sheridan	272	272,000	26,000	298,000	61,000	359,000
Non-transferable value not effective			26,000	26,000	78,000	104,000
Loss of value owing to disregard of fractions						
Totals	833	833,000		833,000		833,000

(1) Note re. Value of each ballot paper.

Each valid ballot paper shall be deemed to be of the value of one thousand.

(2) Note re Quota:

The quota is a threshold number of votes which, if reached, secures the election of a candidate. It is calculated by dividing the total value of valid ballot papers by the number of seats to be filled plus one and, ignoring any fractional remainder, adding one to the result.

Elected

Count 3: Ray Ryan