

Minutes of Nominations Committee Meeting

Date: Friday, 29th July 2022

Time: 10 am, via Zoom

Chair: Ms Ruth Beadle

Attendees: Mr Kevin Lewis
Professor Veronica Campbell (President)

In attendance by invitation of the Governing Body:

Ms Elaine Sheridan, Vice President for Corporate Affairs & Finance

Mr Cormac O'Toole, Vice President for Corporate Affairs

Apologies: Professor Patrick Prendergast

Item Title	
1.	<p><u>Chairs welcome:</u></p> <p>a. <u>Chairs opening welcome & notes</u> As Professor Prendergast was unable to join the meeting Ms Beadle assumed the role of chairperson of the meeting by agreement of the members present. Confirming the meeting was quorate, Ms Beadle commenced the business of the meeting.</p> <p>b. <u>Approval of minutes: 8th July 2022</u> It was agreed to approve the minutes of the 8th July 2022.</p> <p>c. <u>Matters Arising</u> The Secretary and President provided an update and recap on all correspondence related to the matter associated with PMSS with regard to observers invited to join the Governing Body meetings. It was highlighting to the committee that the request from PMSS for the inclusion of an alternative observer has been referred by Governing Body to this committee for consideration. Following a detailed discussion on the matter and consideration of all relevant factors, the committee agreed to recommend to the Governing Body, at their next meeting, that the proposal regarding an alternative observer was accommodated.</p> <p>AGREED To recommend to Governing to accommodate the proposal regarding an alternative PMSS observer for remaining meetings until the election process for PMSS is concluded.</p> <p>It was confirmed that all other matters arising were included on the agenda.</p>
2.	<p><u>Committee matters:</u></p> <p>a. <u>External Candidate Booklet, Advertising, discussion on process</u> The Secretary drew the attention of the committee to the correspondence from the HEA regarding the proposed competencies, highlighting that the correspondence was considered also at the most recent Governing Body meeting earlier in the week. The committee expressed their agreement with the recommendations of the HEA and hence approved the minor amendments to the candidate booklet</p>

noting the approvals provided at the last meeting and reflected in the minutes of said meeting of 8th July, 2022.

AGREED To amend the booklet to reflect the recommendations of the HEA

b..

Academic Staff Election Process

The committee reviewed the paper distributed for the agenda item which outlined the options relating to the running of the staff elections. A detailed discussion ensued on the options outlined i.e. to run the elections in two stages versus running the elections concurrently. The advantages and disadvantages of the options were explored and the committee concluded that the most optimal option was to run the elections in two stages per section 3.1 of the document distributed, subject to the Secretary confirming the satisfaction of the Chair Prof. Prendergast with this decision. It was also agreed that the elections for Panel D & E should be held as soon as possible following the Panel A-C elections and that this should be highlighted to staff members in the election procedures. The committee also requested, that as the elections processes will commence prior to the next meetings of the committee and Governing Body, that the final election procedures should be circulated to Governing Body prior to the commencement of the process.

AGREED To run elections concurrently subject to the agreement of the Chair.



Signed: _____

Date: 28 March 2023

Professor Patrick Prendergast