



SOUTH EAST TECHNOLOGICAL UNIVERSITY

COURSE EVALUATION 3

ASSESSORS' REPORT TO ACADEMIC COUNCIL

COURSE EVALUATED: Higher Certificate in Arts in Literacy Development

SCHOOL: Education and Lifelong Learning

DEPARTMENT: Education

INTRODUCTION

The following is a review report to Academic Council from the panel of assessors on the proposal from the School of Education and Lifelong Learning at South East Technological University to change certain aspects of the Higher Certificate in Arts in Literacy Development through the University's Course Evaluation Stage 3 (CE3) process. In accordance with the regulations governing the evaluation of new programme proposals, as set out in the South East Technological University *Programme Quality Assurance Enhancement Policy and Procedures*, the programme proposal was reviewed by a panel of assessors.

The panel of assessors who contributed to this report were:

- Ciaran Lynch, Former Development Manager, Limerick Institute of Technology (Chair)
- Allison Kavanagh, Head of Library Services, Technological University Dublin
- Dr Colette Moloney, Assistant Registrar, South East Technological University
- Aubrey Storey, Academic Council Representative, South East Technological University
- Helen Walsh, Regional Literacy Coordinator, Kilkenny and Carlow Education Training Board

In accordance with the regulations set out in the aforementioned *Programme Quality Assurance Enhancement Policy and Procedures*, a review meeting took place on 19 June 2023. The review meeting was conducted virtually via Teams. The following members of the South East Technological University team were present:

- Dr Helen Murphy, Head of School of Education and Lifelong Learning
- Dr Mary Fenton, Head of Department of Education
- Dr Clare Power, Assistant Head of Department (Adult Literacy Centre)
- Dr Eleanor Neff, Lecturer, Department of Education
- Lisa Reid, Project Administrator, Literacy Development Centre
- Catriona Warren, Lecturer, Department of Education

The assessors wish to thank the members of the development team for engaging generously and openly with the review process.

SUMMARY RECOMMENDATIONS AND CONDITIONS

2.1 General Remarks

The panel commends the School on its responsiveness to the Adult Literacy for Life Strategy. The panel **recommends approval of the changes proposed for the Higher Certificate in Arts in Literacy Development** until the next School Review in the School of Education and Lifelong Learning. **Approval is conditional on the submission of a revised programme document that takes account of the condition outlined below; and the submission of a summary document describing the responses and actions of the School to address the conditions made by the review panel.**

Areas for attention have been emboldened in the text for convenience of reference. Action is required on item marked 'Condition' and such action is mandatory if the programme is to be approved.

2.2 Condition

- There are Special Regulations re prerequisite modules in the existing programme schedule, but these have not been included in the proposed programme schedule. It is not clear if the omission is an error or an indication that modules may be completed in any order. **The School should consider if it is possible for a learner to complete modules in any order or if there are logical progression pathways which the learner should follow, i.e. is it necessary to complete a particular module(s) prior to registering on a more advanced or specialised related module. If there is an order in which modules must be covered then this should be specified in the Special Regulations attached to the programme schedule.**

Signed:

Ciaran Lynch (Chair)

Date:
