Minutes of Special Governing Body meeting

Date:	Thursday, 29th May 2025
Time:	4.00pm – 4.50pm, via MS Teams
Chairperson:	Professor Patrick Prendergast
Attendees:	Professor Veronica Campbell
	Ms Ruth Beadle
	Mr Jim Bergin
	Ms Eileen Curtis
	Dr David Dempsey
	Dr Zeta Dooly
	Dr Greg Doyle
	Mr Mark Dunne
	Ms Trish Finegan
	Mr Richard Lacey
	Mr Kevin Lewis
	Ms Pauline Oakes
	Mr Derek Sheridan
	Ms Louise Walsh
Apologies:	Ms Louise Grubb
	Professor Marie-Christine Ho Ba Tho

In attendance under the Code of Governance:
Ms Elaine Sheridan, VP Governance /University Secretary

In attendance for Agenda Item 3
Mr Tony Minogue, Independent advisor to Governing Body

Secretariat: Ms Annette Byrne

Item Title - Section A	
1.	**<u>Chairperson's Opening</u>:**
1.1	<u>Welcome & approval of Agenda</u> NOTED The Chairperson welcomed all to the meeting and confirming the meeting was quorate and with approval of the agenda he commenced the normal business. Apologies submitted for this meeting were noted.
1.2	<u>Conflict of Interest</u> NOTED The Chairperson asked members if they had any conflicts of interest to declare associated with items on the meeting agenda. No members present declared a conflict for this meeting.

2.	**Report on progress of Cybersecurity issue**

2. Report on progress of Cybersecurity issue

NOTED The Chairperson welcomed Mr Minogue to the meeting and provided a recap on the purpose of his report and recommendations as discussed at the previous Governing Body meeting. He confirmed that Mr Minogue was in attendance in order to provide an update with regards to progress on the recommendations approved at the previous meeting. The Chairperson invited the President to make comment and she commenced by informing the Governing Body that recommendations outlined in the report have been fully accepted and have been implemented or are in the process of being implemented. The President provided further updates as follows;

- Support from relevant Executive Team members which includes regular contact with the independent advisor, daily updates on progress and new structures working well;
- Understanding in terms of IR matters and justification for external support to assist the recovery process;
- Recommended external resources in place and additional new hires in train. This includes the commencement of a Senior Project Manager and also additional internal resources with relevant technical skills secured to assist in the recovery process;
- Business requirements have been re-prioritised for exam processing, student registration and staff access to the SETU network and domain;
- Overview of core tasks completed, in progress and not yet started noting that those not yet started are planned but dependent on the completion of other tasks before they can commence;
- Progress and timeline for exam processing is on target;
- Progress and timeline for Migration process is on track to deliver in line with recommended target dates;
- Network rebuild is on track to deliver in line with recommended timelines;
- Lifelong Learning & Registration is in progress and being closely monitored;
- Full listing of project activities provided noting the actions that have been taken and are ongoing;
- List of top five risking outlining controls and mitigations in place.

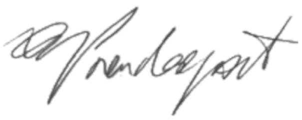
NOTED In summary, the President indicated confidence in the implementation of recommendations, commending the progress that has been made to date, thanking all involved for their efforts and support during this time.

NOTED Mr Minogue noted that his role as an independent advisor to the Governing Body had, following the last Governing Body meeting, been increased to include providing advice to the President and relevant Executive members on the Recovery Project. He highlighted that his report has been prepared independently of the above report provided by the President. In outlining the details of his report he informed the Governing Body that he has seen considerable progress, the recovery project has gained momentum as a top priority for the University and that there is a comprehensive plan in place which is tracking well noting the positive restoration of services in line with business requirements. He commended the additional resources that have been secured and he is assured the recovery deadline of July 31stwill be achieved as there is clear focus, collaboration and cooperation being undertaken with daily updates and the escalation of issues being addressed in a timely manner. He also referred to the large programme of work to be undertaken post recovery and the importance of the distinction between such matters and the recovery Project. In concluding he emphasised the requirement to maintain daily progress and tracking with regular updates provided to the Executive Management Team and Governing Body.

NOTED The Chairperson thanked the President and Mr Minogue for their reports and opened the floor to comments and advice.

NOTED Due to a technical issue when the meeting commenced and unable to indicate a perceived conflict, Mr Bergin informed the Governing Body that Mr Minogue reported to him in his previous employment as CEO of Tirlan, and was prepared to excuse himself from the meeting if it was deemed to present a conflict-of-

	interest. The University Secretary confirmed that there was no requirement for Mr Bergin to excuse himself at this point. The Governing Body commended the work that has been carried out thus far and stressed the importance of maintaining good communications with staff on progress, expectations post recovery and future planning. The Chairperson thanked all, in particular Mr Minogue for his assistance in this matter. Mr Minogue left the meeting at 4.43pm In recapping and summarising the Chairperson noted that Governing Body has received reports of both the President and independent advisor. Both reports note that matters are tracking in line with the target date for recovery of July 31^{st}. Further updates would be provided to the Governing Body at its meeting on June 17^{th}. Dr Dempsey informed the Governing Body that the Audit & Risk Committee had been fully briefed on the matter by the President and Executive members at their meeting the previous day. In concluding, the Chairperson noted the reassurance that has been provided to support the achievement of the recovery deadline of July 31^{st}.
3.	**<u>AOB:</u>** NOTED Ms Finnegan extended an invitation to all Governing Body members to a Post Graduate Conference event next week. There being no other business to attend to the Chairperson thanked all and closed the meeting at 4.50pm.

Approved: 

Date: 17th June 2025