

Delegation Resolution #3 Sub-delegation #1

Associated with the legal signatory of grant
agreements within the European Commission Portals

17 February 2026

Version 1.0

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Related Documents
Delegation Resolution #3 Approved by Governing Body 4 October 2022

Delegation Resolution #3

Sub delegation 1

Further to **Delegation Resolution #3** the Governing Body, in exercise of the functions conferred on it by Section 9(6) of the Technological Universities Act 2018 and by paragraph 1 of Schedule 2 to the Technological Universities Act 2018 on 4 October 2022 delegated to the President the authority to sign grant agreements, amendments and declarations of honour in projects managed through the European Commission Funding & Tenders Portal (Horizon 2020 and Horizon Europe) and for actions managed by the Directorate General for Education, Youth, Sports and Culture (DG EAC) through the National Agencies (Erasmus+).

In accordance with that delegation the President was assigned the role of legal signatory (LSIGN) within the Funding & Tenders Portal and is the sole SETU legal signatory for grant agreements, amendments and declarations of honour in Horizon 2020, Horizon Europe and Erasmus+ projects.

The Governing Body explicitly did not consent to the delegation by the President of those functions outlined above to any other person and directed that should the President, in the future, wish to delegate these functions to a specified role of the Technological University then the President must, in accordance with Schedule 2 paragraph 6 (2) of the Technological Universities Act 2018, seek the consent of the Governing Body.

In accordance with Schedule 2 paragraph 6 (1) the President, with the consent of the Technological University, may delegate in writing any of their functions to a specified member of staff of that technological university, and that member of staff shall be accountable to the President for the performance of the functions so delegated.

The President seeks approval of Governing Body to sub-delegate these functions to those roles with direct responsibility for the oversight of grant agreements,

amendments and declarations of honour in Horizon 2020, Horizon Europe and Erasmus+ projects. An outline of the activity through the portal is provided in Appendix 1.

Approval for sub-delegation for legal signatory (LSIGN) is sought for the following roles:

- Vice President for Research, Innovation & Graduate Studies
- Vice President for Global Partnerships

In so sub-delegating, the Governing Body notes that the President, in performing their functions, namely the functions hereby sub-delegated and the other statutory functions of the President continues to be subject to such policies as may be determined from time to time by the Governing Body and shall be accountable to the Governing Body for the efficient and effective management of the Technological University and for the due performance of all those functions. The President, with the consent of the Technological University in writing, may revoke a delegation made in accordance with this paragraph.

Appendix 1 – Overview of Activity in the Funding & Tenders Portal

SETU is currently coordinating 12 European projects and partnering on 20 projects. Live projects have an average value per project to SETU of €1.2 million and an average total project value across all partners of € 4.4 million. Total value to SETU is approximately €38 million, total value across all partners for all projects is approximately €140 million. The size and scale of projects can vary, and SETU expects approximately 10-15 new projects per year at least 5 where SETU is coordinator.

Documents to be signed include:

Declaration of Honour (DoH): All Beneficiaries have to sign the DoH, so whether SETU is coordinating or partnering, an authorised legal signatory must sign the DoH. This declaration declares that SETU is not bankrupt, has operational and financial capacity to complete the project and is not double funded.

Grant Agreement (GA): Where SETU is coordinator then the legal signatory will need to sign the Grant Agreement first. Signing the Grant Agreement is the last step of the grant preparation phase. It is done directly in the Portal Grant Management System (electronic signature) and demonstrates that both contracting parties (ie SETU and the EU) formally approve the agreement and its annexes. The Grant Agreement enters into force with the last signature, normally the EU because the Coordinator usually signs first.

Accession forms: The legal signatories of all beneficiaries, apart from the co-ordinator, sign an accession form where they accede to the terms of the grant agreement. Where SETU is not co-ordinator then the SETU legal signatory will sign the accession form.

Amendments: Where SETU is the co-ordinator and an amendment is made and agreed with the EU project officer, the amendment is submitted to the legal signatory for signature.

All of this activity is carried out through the portal with electronic signing.