

Appendix 1: List of supporting documentation

1. Evidence of a valid PPSN Number

Type of Document

Current Pay slip, Revenue documents or Public Services Card

A screenshot of a pay slip from the Revenue Commissioners. The document shows employee details, a table of earnings and deductions, and a summary of pay. The total pay is listed as €100.98.

Date	Payment Category	Value Date	Debit/Credit	Rate
2024-10-01	WAGE	2024-10-01	CR	100.98
2024-10-01	WAGE	2024-10-01	CR	100.98
2024-10-01	WAGE	2024-10-01	CR	100.98

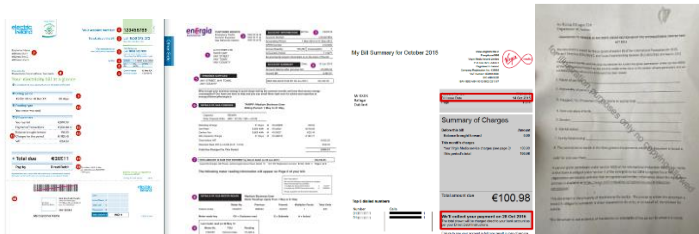
A screenshot of a P60 form from the Revenue Commissioners. The form provides a summary of an individual's earnings and tax payments for a specific year. It includes fields for the individual's name, address, and PPSN, as well as a table of earnings and tax payments.

Category	Amount
Total Earnings	€100.98
Total Tax Paid	€0.00

2. I am living fulltime in the Republic of Ireland

Type of Document

Current Utility Bill or an Employers Letter, Redacted Bank Statement, and in the case of Ukrainian Refugees/Qualified Persons, a Permission letter – see example below.



3. I meet the nationality/visa requirements

Type of Document

Current Irish or European Passport, or Irish Birth Certificate, or Driver's License, or National Identity Card, Stamp 4, Stamp 4 EU FAM, Stamp 5, or Stamp 6 on your GNIB/Irish Residency Permit (IRP) Card, or Refugee status (must be valid for the next 6 months).

Note 1. Irish Birth Certificates must be accompanied by a valid photo ID such as a Public Services Card or National Identity Card.

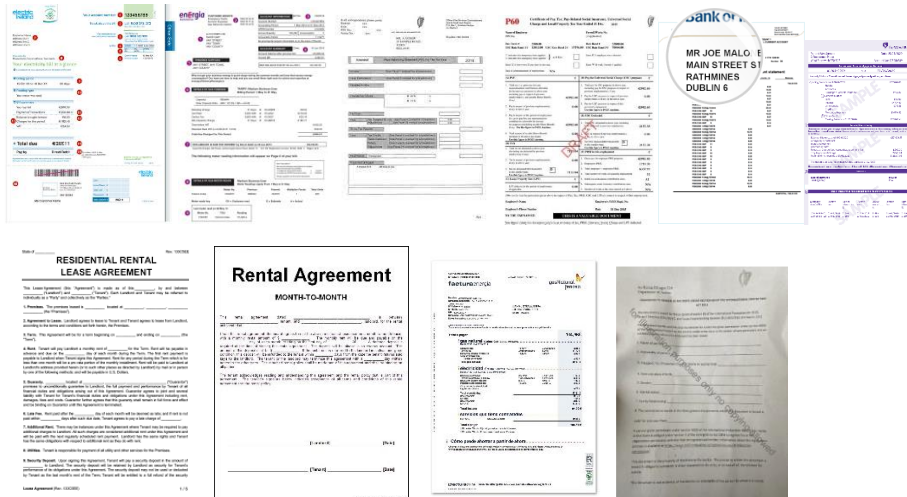
Note 2. A Driver's License must show the holders country of birth; the cards language or origin cannot be taken as evidence of nationality.



4. I have lived in either the EU, the EEA, the UK, or Switzerland for at least 3 out of the last 5 years.

Type of Document

Utility Bills, P60, P21, End of Year Statement (Revenue), Mortgage/Bank Statement, Employers Letter (showing 3 years in the same firm), Lease/Rental Agreement, Stamp 1, Stamp 3, Stamp 4/4 EU FAM, Stamp 5, or Stamp 6 on GNIB or IRP Card. If you are using documents which are not in English, your name and address should be clear.



(PLEASE NOTE YOU MUST HAVE A COPY OF EACH DOCUMENT FOR EACH OF THE THREE YEARS)

5. I am applying on the basis that I am:

Employed:

Type of Document



Self Employed:

Type of Document

Letter from accountant or revenue confirming your status dated **no more than six weeks from course commencement.**

Unemployed (other):

Letter from DSP or payment slip dated **no more than two weeks from course commencement.**

