

Agenda for 21st Statutory Governing Body meeting

Tuesday 5th December 2023, 3.00pm

Boardroom, Tourism & Leisure Building, SETU Waterford campus

Item Title	Purpose	Sponsor	Time
1. Chairperson's Opening:			
1.1 Welcome & approval of agenda	For noting		
1.2 Conflict of Interest	For noting		
1.3 Approval of minutes: 24 October 2023	For approval		
1.4 Appointment to EDI subcommittee	For approval		
1.5 Appointment to chair the Joint Quality Committee	For approval		
1.6 Matters Arising (Action Log)	For noting	Chairperson	3.00 – 3.10
2. President's report to the Governing Body	For discussion	President	3.10 – 3.25
3. Executive Structures and proposed VPs	For approval	President	3.25 – 3.40
4. Report on progress of Strategic Plan	For discussion	VP Strategy	3.45 – 4.00
5. SETU Wexford Campus Strategy	For discussion	President/VP Strategy	4.00 – 4.15
10 minute break (Tea/Coffee provided)			
6. Action Plan for enrolment and retention	For discussion	VPs Academic Affairs	4.20 – 4.35
7. Update re. IT Integration project	For noting	VP Academic Affairs	4.35 – 4.45
8. Corporate Administration:			
8.1 Policy approvals: (Career Break; Recruitment & Selection; Data Governance; Data Protection; Data Retention; Travel & Subsistence; Conflict of Interest; Right to Disconnect)	For approval following Policy Review Group (see Item 10.1)	VP Corporate Affairs	4.45 – 4.55

8.2	Waterford Institute of Technology Financial Statements: 20 months to 30 April 2022	For approval		
	Institute of Technology Carlow Financial Statements: 20 months to 30 April 2022	For approval	VP Corporate Affairs	4.55 – 5.15
8.3	Final settlement for the Corporate Services building project (<i>FCl Committee draft minutes provided at Agenda item 10.2</i>)	For approval	VP Corporate Affairs	5.15 – 5.20
9.	Academic Council Minutes (17.10.2023)	For noting	President	5.20 – 5.25
10.	<u>Minutes of GB Committees:</u>			
10.1	Policy Review Group draft minutes (22.11.2023)	For noting		
10.2	Finance & Capital Investments Committee draft Minutes (23.11.2023)	For noting	Chairperson	5.25 – 5.35
11.	AOB			5.35 – 5.45

Meeting followed by evening dinner at 6pm in Seasons Training Restaurant